



Low code platform for  
digital information  
management

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**ARXivar NEXT** integrates the digital management functions of processes and information with the most innovative features of collaboration, mobile working and reporting into a single low code platform



## DOCUMENT MANAGEMENT Collection

Centralization  
asset information



## PROCESS MANAGEMENT Collaboration

Digital organization  
of activities



## REPORT SYSTEM Control

Tools of  
analysis and reporting

## INFORMATIONS



**ERP**  
(Structured data)



**MAIL**



**DOCUMENTS**  
(NOT structured data)



**SYSTEMS**



# CENTER OF COMPANY INFORMATION

**ARX**ivar allows companies to **centralize** documents and information, **connecting** all **management systems**, to offer a better organization of workflows.

## ENTERPRISE INFORMATION MANAGEMENT

- INDEX: Indexing of the data
- SECURITY: Access policy management
- SHARING: Multi-channel distribution
- SIGN: Electronic Signature and Marking
- CONNECTIVITY: to systems present in the company
- WORKFLOW ENGINE



## TOOLS

- "Office" connectors
- Mail Server and Client connectors
- Plug-in Manager (reader / writer)
- Custom Plug-in
- Calls to the Data Base
- WebApi Calls and Methods Provided Outbound ...
- Custom Connectors ...

# SECURITY

## Integrity and confidentiality guaranteed

Setting information access levels ensures the right parameters of confidentiality and integrity. The history of all revisions and modifications is always available



Homogeneous Organizational Areas



User  document classes



Documentary states



Single object

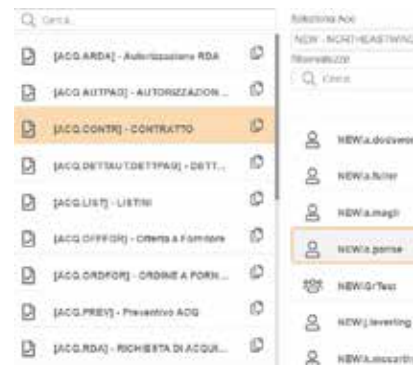


Delegations

## CONFIDENTIALITY OF INFORMATION

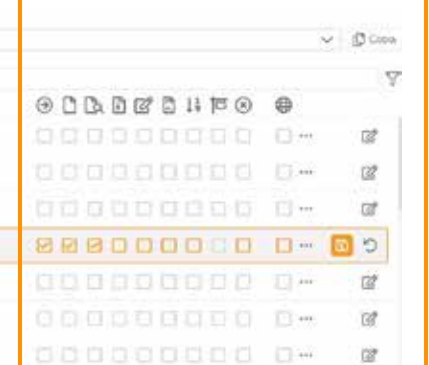
It is possible in a simple and intuitive way to establish the rights (for example: modification, sharing, cancellation ..) for each user / group for each type of document (document class)

- ✓ Access to the platform is guaranteed by logon providers such as Active directory, OAuth 2.0 ...
- ✓ It is possible to have segregated information on the same platform that is accessible only to certain groups of users
- ✓ The status of the document also determines its visibility or accessibility

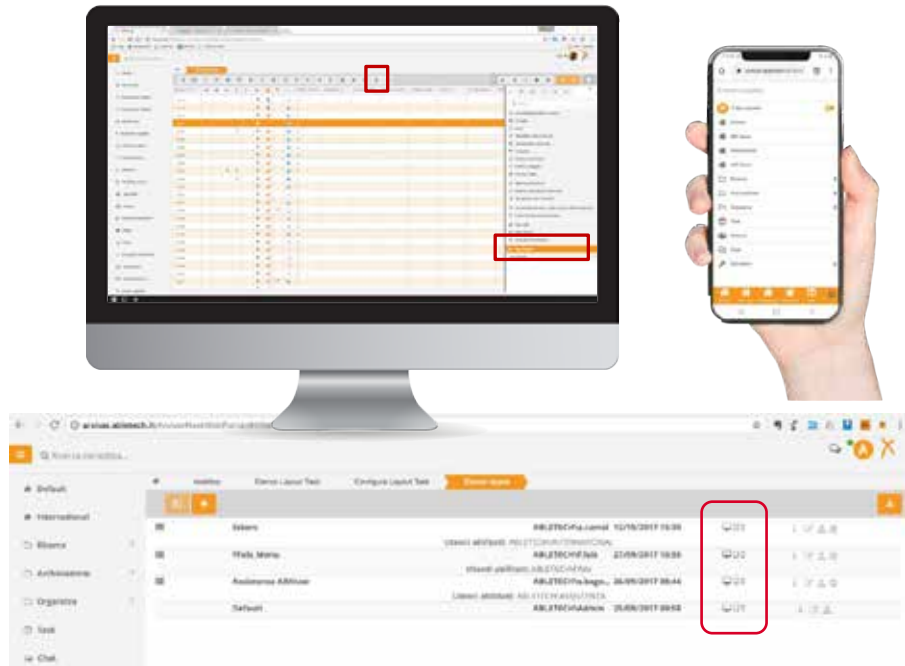


Documentary  
classes

### Management of permissions per user



# PLATFORM FLEXIBLE



## FLEXIBLE

Configurable, Responsive,  
Multi device

### Total customization of:

- ✓ Menu
- ✓ Desktop
- ✓ Commands
- ✓ Layout definition by device and user / group
- ✓ Fully customizable tools

## APP IOS E ANDROID

All the features on the portal are also  
available on the App

### Functionality

- ✓ Auto login
- ✓ Check-in and check-out
- ✓ Profiling
- ✓ Push Notification

### Operation

- ✓ Research
- ✓ Archiving
- ✓ Views
- ✓ Issues
- ✓ Task



## CUSTOMIZABLE

Possibility of calling up any web service and customization of  
the electronic desk

## OFFICE 365

Native integration of the Office 365 suite and the  
possibility of custom plug-ins: a single electronic work  
desk!

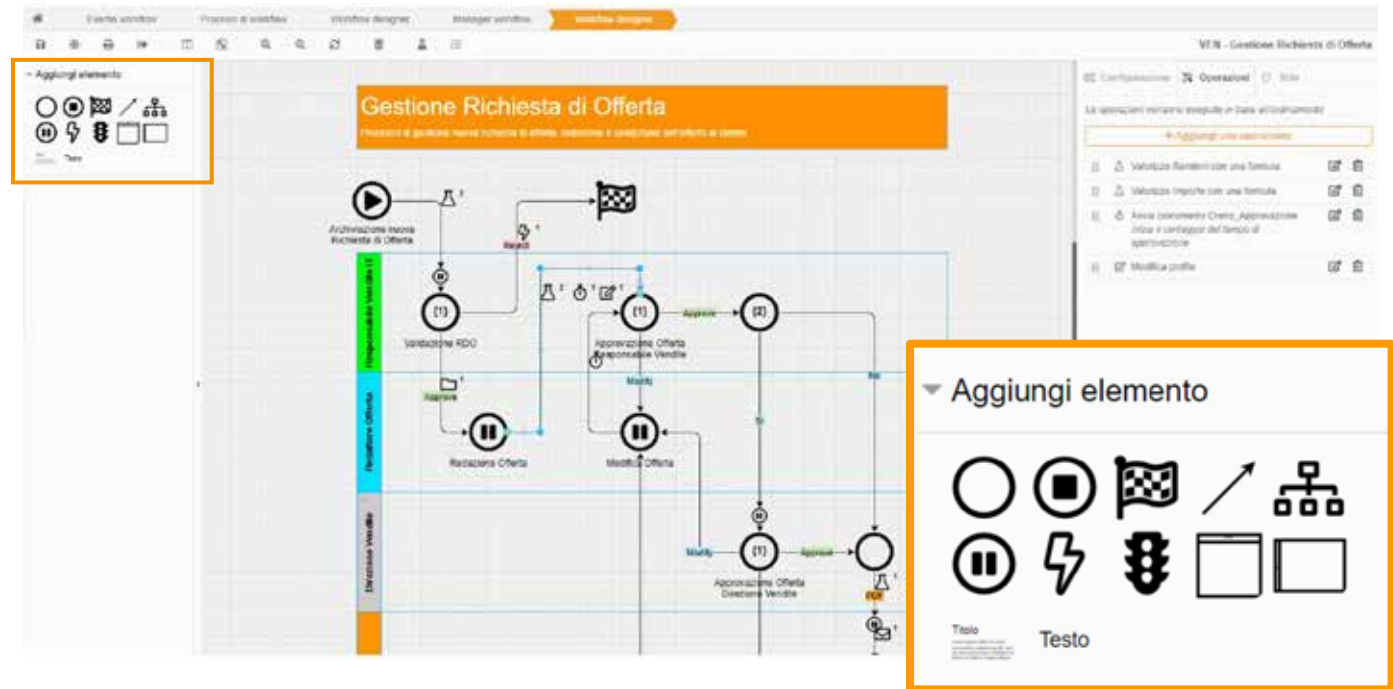
# MANAGEMENT OF PROCESSES

Through the **ARXivar Workflow**, **fully integrated** into the web portal, it is **possible to design workflows** with ease to standardize company procedures, optimize document management and automate routine actions.



## TOTALLY WEB WORKFLOW DESIGNER

Design your processes by dragging workflow elements without writing code. **Simple, fast and intuitive.**

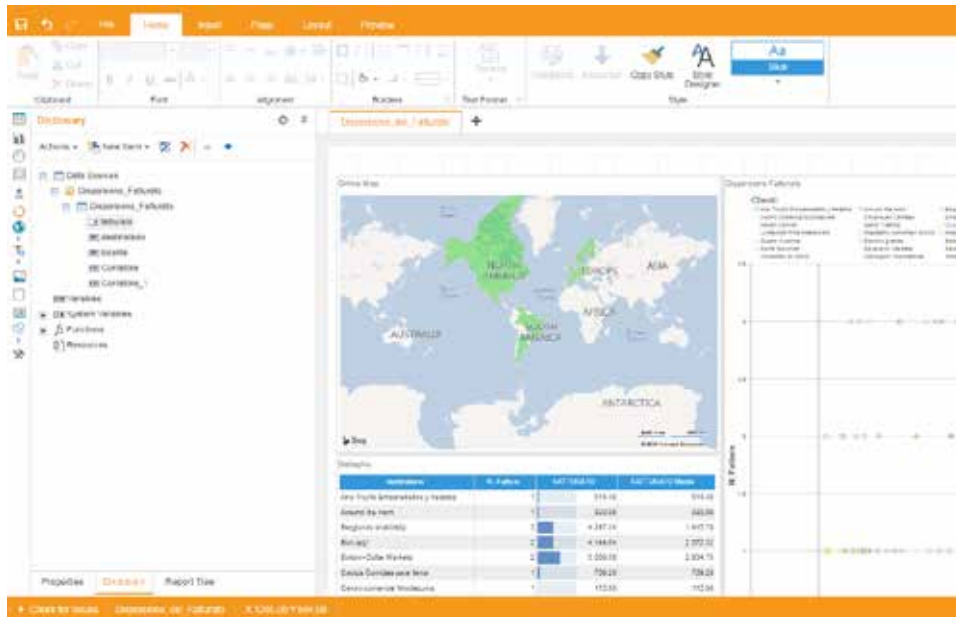


## MONITORING AND CONTROL OF WORKFLOW PROCESSES

# REPORT& DASHBOARD

## To have everything under control

Thanks to the monitoring and reporting tools, it is possible to have a detailed analysis of the performance of processes and individual activities, improving operational efficiency



# INTEGRATIONS





# ELECTRONIC SIGNATURE

## Solutions for every need

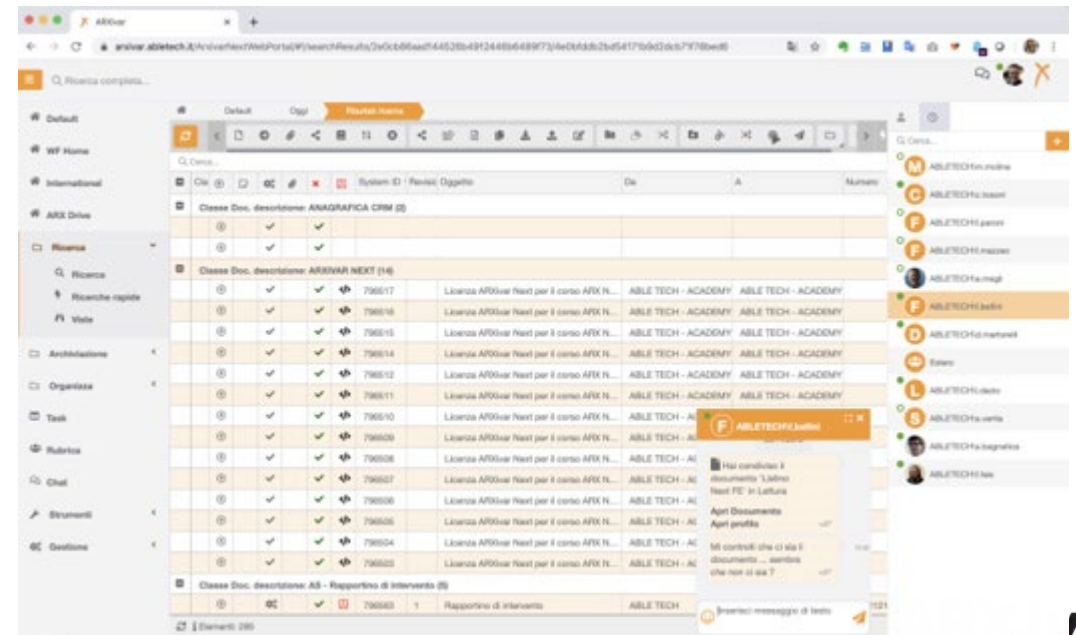
**ARXivar** offers different **electronic signature solutions**, depending on security and usage needs, which can be integrated into processes for a fully digital and controlled management of each approval step



# COLLABORATION TOOL

## Link sharing and integrated chat

**ARXivar** facilitates and **centralizes communication and interaction with colleagues, customers and suppliers**. It is possible to exchange information and objects with the integrated chat or link sharing





# ARXIVAR APPLICATION EXAMPLES BY SECTOR



## Retail

- Backoffice automation
- Automation of the engagement process
- Automation of online reputation management processes
- Multichannel correspondence management
- Circular shipping management between multiple locations / branches and tracking of views
- Credit request management
- Quality system management etc.



## Health

Arxivar allows to rationalize administrative procedures in the health sector and to manage medical records in an optimal way with a strong simplification of information consultation processes



## Logistics

- Integration with the operating systems in use (a single centralized repository)
- Transport document digital management
- Carrier qualification process management
- Management of the carrier registry and the carrier's life cycle, as well as the documentation related to its certification
- Management of the Quality System and the process of approval, publication and updating of the relative procedures and instructions for the work



## Automotive

- Integration with the most popular DMS, mail and fax
- Management of revision of documents, folders and practices
- Sale
- Handling complaints
- Fines Management



## Food

- Information and documents concerning each lot organized and immediately available
- Data Archiving Wizard
- Management of non-conformities and corrective actions
- Returns management
- Management of relations with the large-scale retail trade
- Check availability of materials before starting production



## Manufacturing

- Purchasing cycle
- Active cycle
- Product technical sheet management
- Quality Management System

MORE INFORMATION VISIT

<https://www.arxivar.com/en/do-it-with-arxivar/>



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